June 4, 2019

From: Paul Wells, Chairman - Professional Development

• Ethics/Professional Standards Training:

- Reducing the hours of the Professional Standards class is progressing nicely, and will be completed by September. I will send to the Commission for approval as a 6-hour class, and will start teaching it in 2020. Fee will be commensurate with the 6-hour Ethics I & II course.
- Scheduling update and review (1): I have done two 3-day sessions so far (Casper and Sheridan), one with Professional Standards at the end, and one with Professional Standards in the middle. For me and the students both, making it the 3rd day works best, by far.
- Scheduling update and review (2): On any future 3-day sessions, my recommendation will be to make Day 1 of Ethics (typically a Monday) an Overflow day, and to not take reservations for that day unless and until Day 2 (typically a Tuesday) is full.
- Scheduling update and review (3): Going forward, I think 3-day sessions in year 1 of the biennium will only be needed in Cheyenne and Jackson. In year 2, I think we should add Casper, and move Casper to November, and Cheyenne to December.
- Scheduling update and review (4): I am convinced that 6 sessions provides the coverage for the existing demand.

(THESE NEXT TWO ISSUES HAVE NOT RECEIVED ENOUGH ATTENTION, BUT I WILL BE ABLE TO DO SO NOW.)

- <u>Citation Program</u> I am currently working on a Citation program, to be modeled after the NAR Model Citation program.
- New Board Position Per discussions at the WyoREALTORS Strategic Planning Session, I am working on job description changes for my current position (as well as changing the title back to Professional Standards), and the job description for a new Board Position with the working title of Professional Development. These changes will have to be approved by the Board, I believe.